



Agenda

Community Engagement Forum Partnership Board (Central)

Venue: Committee Room, Civic Centre, Selby

Date: Wednesday 14 October 2015

Time: 7 p.m.

To: Councillors
S Shaw-Wright (Chair), I Chilvers, J Chilvers, M Crane,
B Marshall, W Nichols, J Shaw-Wright, J Thurlow and
P Welch.

Co-opted Members

George Carter (Selby Town Council), Brian Cook (Brayton Parish Council), Melanie Davis (Selby Town Council), Michael Dyson (Selby Town Council), Inspector Michelle Falkingham (North Yorkshire Police), Colin Hunter (North Yorkshire Fire & Rescue), Craig Laskey (Selby Town Council), Fred Matthews (Selby Town Council), Keith Watins (Co-opted Member), Eileen White (Co-opted Member) and Anthony Wray (Barlow Parish Council)

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES

To confirm as a correct record the minutes of the Central Partnership Board meeting held on 1 July 2015 (pages 1 - 2 attached).

4. CONSTITUTIONAL CHANGES AND BOARD MEMBERSHIP

To consider recent changes to the Selby District Council Constitution, and to agree any necessary changes to Partnership Board membership (pages 3 - 15)

5. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

To receive feedback from the Forum meeting held on 23 September 2015 (verbal reports)

6. COMMUNITY DEVELOPMENT PLAN (CDP)

To consider progress and development relating to the Community Development Plan (pages 16 - 19 attached).

7. MARKETING AND PUBLICITY

To consider any marketing and publicity matters.

8. FUNDING APPLICATIONS RECEIVED

To consider funding applications received (pages 20 - 25 attached)

8.1 Applicant: Trio Supported Holidays CiC
 Project: Business start up
 Amount: £1000

9. ANY OTHER BUSINESS

To consider any other business not covered on the agenda.

10. NEXT MEETING

To confirm the date, time and location of the next Central CEF Partnership Board meeting and Forum.

Dates of next meetings
Forum – 2 December 2015 – 6.30pm, The Community Centre, Scott Rd, Selby
Partnership Board - TBC

Jonathan Lund
Deputy Chief Executive

For enquires relating to this agenda, please contact Janine Jenkinson, Democratic Services on 01757 292268 or email jjenkinson@selby.gov.uk.

Central Area Partnership Board Meeting
Civic Centre, Selby, YO8 9FT
Wednesday, 1 July 2015

Minutes of the Meeting

Board Members

Cllr Shaw-Wright, Cllr Judith Chilvers, Cllr Ian Chilvers, Cllr Dyson, Cllr Welch

Support - Carol Warren and Linda Slough – AVS

Apologies – Jude Thurlow

Chair Cllr Shaw-Wright opened the meeting and thanked everyone for coming.

Notes from the previous meeting were agreed.

Community development plan update

As there were a number of members absent and no updates had been received this item was not discussed in detail.

A discussion took place regarding the existing community development plan as some of the projects had now been completed; it was suggested that a new refreshed plan would need to be developed with some new projects. For this to be successfully developed some input and ideas would need to come from the parish councils, board members and the public. Cllr Shaw-Wright has agreed for a meeting to take place in the next few weeks to discuss ideas on how to take this forward. After the meeting the outcome will be discussed at the next partnership board meeting.

Feedback from the recent public forum – The forum was attended by a small number of the public; however there were a number of board members and parish councillors present. Mary Weastell, Chief Executive from Selby District Council was the main speaker; there were a number of questions about the future of Selby and the local area from the audience.

The next public forum will be on 23rd September at Brayton Church Hall, Brayton. It was suggested to invite a speaker from the Selby Town, Enterprise Partnership to talk about the role of the (STEP) and the town survey and another speaker to talk about heritage in Selby.

Funding update – grants and projects for the Partnership Board approval

Selby Bowls Club – Application, £600 - Reasons for recommendation – this initiative will address one or more issues identified by the Central CEF Partnership Board in the Community Development Plan, namely, Sport & Leisure. The club are now promoting activities for children and therefore encouraging them to socialise with others and participate in low impact exercise, resulting in a healthy lifestyle.

The application does not show any match funding as recommended in the funding criteria.

Update – This application has been rejected by SDC as no match funding was in place, therefore not meeting the funding criteria.

Barwic Parade Play Scheme (TARA) Application £1,000 - Reasons for recommendation – this initiative will address one or more issues identified by the Central CEF Partnership Board in the Community Development Plan, namely, Sport & Leisure. The condition for the recommendation is that it is the full play scheme that is in operation and not for part of the scheme or for separate activities to take place. If the scheme does not operate for summer 2015 the money will be held in the CEF fund. The application does meet the criteria and provides match funding in services by premier sports and volunteer time.

Update – This application has now been authorised by SDC.

Selby Community Trust – Application, £800 - Reasons for recommendation – this initiative will address one or more issues identified by the Central CEF Partnership Board in the Community Development Plan, namely, Tidy Environment and Community Safety. The cleaning of the pond is an essential requirement and needs to be done on a regular basis. The application promotes that match funding is in place therefore meeting the criteria.

Update – This application has now been authorised by SDC.

All recommendations have to be authorised by a senior officer at Selby District Council.

A discussion took place about the remaining CEF budget, it was suggested some of the money along with other grants could be used for improving facilities in the CEF areas.

Terms of reference - Cllr Shaw-Wright welcomed Cllr Ian Chilvers as the new vice chair. He thanked Ian for standing in and assisting with regular duties during the last few months.

Over the next few months there will be some changes to the CEF constitution.

Parish council representation – At the present time this item will need to be discussed further, any applications at the present time will be pending until further notice.

AOB - None

Next Partnership Board meeting Wednesday 7th October, 6:30pm Civic Centre, Selby

Central Partnership Board Members

Councillors

Name	Representing
Ian Chilvers	Selby District Council
Judith Chilvers	Selby District Council
Mark Crane	Selby District Council
Brian Marshall	Selby District Council
Wendy Nichols	Selby District Council
Jude Thurlow	Selby District Council
Jennifer Shaw-Wright	Selby District Council
Steve Shaw-Wright	North Yorkshire County Council
Paul Welch	Selby District Council

Co-opted Members

Name	Representing
Inspector Michelle Falkingham	North Yorkshire Police
George Carter	Selby Town Council
Brian Cook	Brayton Parish Council
Melanie Davis	Selby Town Council
Colin Hunter	North Yorkshire Fire & Rescue Service
Fred Matthews	Selby Town Council
Eileen White	Co-opted Member
Keith Watins	Co-opted Member
Anthony Wray	Barlow Parish Council
Michael Dyson	Selby Town Council
Craig Laskey	Selby Ton Council

Article 10 – Community Engagement Forums

10.1 Community Engagement Forums (CEFs)

The Council will establish and support no less than 2 Community Engagement Forums.

10.2 Composition

Community Engagement Forums will be public meetings held periodically in each CEF area to discuss issues affecting that area.

Community Engagement Forum Partnership Boards will comprise all district ward councillors from the area concerned, statutory partners and co-opted members as defined in the CEF Procedure Rules.

The CEF Chair will be appointed by the Council as provided for in the CEF Procedure Rules. He/she need not be a member of Council and will automatically become a member of and Chair of the Partnership Board.

Each CEF Partnership Board shall appoint a Vice-Chair from amongst the members of the Partnership Board as provided for in the CEF Procedure Rules. The Chairman of Council, the Leader and Executive members shall not be appointed as CEF Chairs or Vice Chairs.

10.3 Role and Function

- (a) To provide an opportunity to raise, discuss and consider matters related to the well-being of the CEF's area, particularly, but not exclusively, those matters which are the responsibility of the local government authorities, their partner organisations and other organisations who provide services partly or wholly funded by public funds.
- (b) To assist in the planning and monitoring of local services.
- (c) To enable decision-making to be taken at a local level where this is practical and effective and in accordance with the scheme of delegation.
- (d) To assess and make recommendations to the appropriate budget holder for the allocation of funds from the budget made available by the Council to each CEF.
- (e) To develop, monitor and maintain the area Community Development Plan.
- (f) To support communities in their implementation of the Community Development Plan and solutions to issues and topics of local concern.

- (g) To contribute to the achievement of the aims and objectives of the Selby and North Yorkshire Strategic Partnership and the development and delivery of the Selby District Sustainable Community Strategy.

10.4 Conduct

The members of the CEF shall conduct themselves in accordance with the provisions of the Code of Conduct for Councillors or the Code of Conduct for Members of the CEF attached at part 5 of the Constitution as applicable under the CEF Procedure Rules.

PART 3.6 - Community Engagement Forums

1 Purpose

To provide a forum to raise, discuss and consider matters related to the well-being of the Forum's area, particularly, but not exclusively, those matters which are the responsibility of the local government authorities, their partner organisations and other organisations who provide services partly or wholly funded by public funds.

2 Membership

All Selby District ward councillors for the Forum area.

Representative of Statutory Partners as defined in the CEF Procedure Rules including all North Yorkshire County Councillors for the relevant division covering the CEF area.

Up to 4 co-opted representatives from town and parish councils in the Forum area (or such other number as the CEF shall determine save that the total number of co-opted members may not exceed 8)

Up to 4 co-opted other members who are community representatives (or such other number as the CEF shall determine save that the total number of co-opted members may not exceed 8)

3 Functions

- (a) To provide an opportunity to raise, discuss and consider matters related to the well-being of the CEF's area, particularly, but not exclusively, those matters which are the responsibility of the local government authorities, their partner organisations and other organisations who provide services partly or wholly funded by public funds.
- (b) To assist in the planning and monitoring of local services.
- (c) To enable decision-making to be taken at a local level where this is practical and effective and in accordance with the scheme of delegation.
- (d) To assess and make recommendations to the appropriate budget holder for the allocation of funds from the budget made available by the Council to each CEF.
- (e) To develop, monitor and maintain the area Community Development Plan.
- (f) To support communities in their implementation of the Community

Development Plan and solutions to issues and topics of local concern.

- (g) To contribute to the achievement of the aims and objectives of the Selby and North Yorkshire Strategic Partnership and the development and delivery of the Selby District Sustainable Community Strategy.

COMMUNITY ENGAGEMENT FORUM PROCEDURE RULES

1. Community Engagement Forums (CEFs)

1.1 Structure of CEF Meetings

CEF meetings will be structured in accordance with procedure rules a and the agreed arrangements shall provide for:

(a) A Community Forum:

- The opportunity for all residents of the CEF area to raise concerns about public services provided by any public body having an influence on the quality of life of those living and working in the area.
- A means of holding to account those who provide services in the name of the community.
- A means of influencing the future shape of service delivery.
- An opportunity for direct involvement in the provision of services and facilities for the benefit of the area.
- A means of determining the use of and monitoring of the Community Fund.
- A means of sharing information and gathering the views of the community.

(b) Business Sessions (the Partnership Board):

The Partnership Board will be responsible for:

- Setting the timetable of meetings having regard to the need to include Community Sessions.
- Making recommendations arising from issues discussed at CEF meetings to the Council and to partners.
- Developing, monitoring and maintaining the Community Development Plan for each CEF Area identifying and mitigating any risks.
- Reviewing applications for the Community Fund and voting on recommendations for grants to be administered in accordance with agreed criteria and governance arrangements.
- Reporting annually to the Council on The Community Development Plan and progress against it.

1.2 The Statutory Partners

The following statutory bodies have agreed to support CEFs in delivering a partnership response to community concerns:

- Selby District Council
- North Yorkshire County Council

and all North Yorkshire County Councillors from divisions covering areas contained within the CEF and such representatives of the other bodies as are notified from time to time by each partner are co-opted onto the CEF as Statutory Partners.

1.3 Co-opted Members

In addition to the statutory partners listed in paragraph 1.2 there will be up to 8 admitted partners with voting rights on the Partnership Board. Normally the 8 would comprise up to 4 town or parish council representatives and up to 4 other community representatives co-opted by the Partnership Board, but the Partnership Board shall be free to determine a lower number if it sees fit.

1.4 Number and coverage of CEFs

There shall be as many CEFs as the Council will, from time to time, determine (currently 5 CEFs) provided that every community in Selby District is included within a CEF area.

1.5 Appointment of Chair and Vice-Chair

The Council will appoint a Chair for each CEF who will hold office for the municipal year. The Chair must be a member of the CEF (either a Councillor, a Statutory partner or a Co-opted Member

Each CEF Partnership Board will appoint a Vice-Chair who will hold office for the municipal year.

If a CEF Chair or Vice-Chair ceases to be eligible to hold office, the Council shall appoint a new Chair or the CEF Partnership Board shall appoint a new Vice-Chair at its next meeting.

The Chairman of the Council and any member of the Executive shall not be appointed Chair or Vice-Chair of any CEF during his/her period of office.

In the absence of the Chair the Vice-Chair will preside. In the event of the Chair and Vice-Chair not being present, members of the Partnership Board who are present at the meeting will elect a Chair for the meeting.

1.6 Meetings of Community Engagement Forums

(a) Frequency

Each CEF Partnership Board will draw up a schedule of meetings for the year ahead for approval by the Council and incorporation into the Schedule of Meetings for the start of each municipal year.

(b) Venue

The Council will make available premises for each CEF meeting and will take all reasonable steps to make sure that the venue is as accessible as possible for everyone who wishes to attend the meeting. Wherever practicable, meetings will take place at venues within the CEF area.

(c) **Agenda**

Notice will be given of the time and place of any meeting in accordance with the Access to Information Procedure Rules.

1.7 Attendance of non-members of CEFs

All councillors shall be entitled to attend the proceedings of any CEF and Partnership Board.

Councillors who do not represent an area within the CEF shall not vote and may only speak with the consent of the Chair.

1.8 Confidentiality

Reports to the Partnership Board which are not for publication under the Access to Information Procedure Rules on the grounds they contain confidential or exempt information shall be treated as confidential and shall not be disclosed by a Partnership Board member .

1.9 Minutes of Community Engagement Forum and Partnership Board meetings

(a) **Approval**

Minutes of all CEF and Partnership Board meetings will be approved by the Partnership Board and signed as a correct record.

(b) **Accuracy**

Only the accuracy of the minutes may be questioned and an amendment put forward to propose a change of wording.

1.10 Councillors' Conduct

Councillors must conduct themselves at CEF meetings in accordance with the Code of Conduct for Councillors attached at Part 5 of the Constitution.

1.11 Conduct of Statutory Partners and Co-opted Members

Statutory Partners and Co-opted Members must conduct themselves in accordance with the Code of Conduct for Members of the CEF attached at part 5 of the Constitution.

1.12 Quorum

Meetings of the Partnership Board will be quorate if there is not less than one third of voting members present.

1.13 Method of Voting

Each voting member of the Partnership Board will have an equal vote. Voting shall be by a show of hands and matters will be decided by a majority decision of those present and voting in the room.

All voting procedures shall be in accordance with Rule 19 of the Council Procedure Rules.

CODE OF CONDUCT FOR MEMBERS OF THE COMMUNITY ENGAGEMENT FORUMS

PART 1 - GENERAL PROVISIONS

1. Scope

A Statutory Partner or Co-opted Member of the CEF must observe this Code of Conduct whenever he/she:

- (i) conducts the business of the CEF;
- (ii) acts as a representative of the CEF.

Where a Member of the CEF acts as a representative of the CEF from another relevant body, he/she must, when acting for that other body, comply with that other body's Code of Conduct.

2. When the Code applies

This Code of Conduct shall not have effect in relation to the activities of a Member of the CEF undertaken other than in an official capacity.

3. General Obligations

As a CEF Member it is important that you recognise from the outset that you are required to play a role in your community. This means not simply offering your own views and opinions on local issues, or taking decisions that are based on your own self-interest.

The role of CEF Member is one that requires you to represent the views of your community, or your section of the community. In practice, this will involve discussing issues with people in the community to clarify their views and assess the strength of their feelings on different topics.

At some point it may be that you will find some conflict between your own personal views and interests and those of the community that you are representing. If such a situation does arise, make sure that the views of the community take precedence.

In some instances, it may be necessary and appropriate to declare an interest in the matter under discussion and to withdraw from that debate and decision-making. This will be the case where a reasonable member of the public, in full knowledge of relevant facts would be likely to conclude that your private interests are such that you cannot act in the public interest.

This Code of Conduct is based upon the principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

In undertaking your duties as a member of the CEF

1. You must not behave in a way that a reasonable person would regard as disrespectful to them.
2. You must not bully or intimidate or attempt to bully or intimidate any person.
3. You must not do anything which compromises or is likely to compromise the impartiality of anyone who works for or on behalf of the Council.
4. You must not bring the Council, or your office as a CEF Member, into disrepute.
5. You must not do anything which may cause the Council to breach any equality enactment
6. You must not use or attempt to use your position as a CEF Member improperly to confer on or secure for yourself or any other person any advantage or disadvantage.
7. You must always use the resources of the Council in accordance with the Council's reasonable requirements and never use those resources for political purposes.
8. If, because of your membership of the CEF, you are in receipt of or are offered any gift or hospitality with an estimated value of £50 or more you must decline to accept any such gift or hospitality which could reasonably be perceived as creating an obligation upon the Council, or upon yourself as a member of the CEF.
9. You must not knowingly prevent, or attempt to prevent, another person from gaining access to information to which they are entitled by law.
10. You must not disclose information which is given to you in confidence, or information which you believe or ought reasonably to be aware is of a confidential nature, unless:
 - You have the consent of a person authorised to give it; or
 - You are required by law to do so; or
 - The disclosure is made to a third party for the purpose of obtaining professional advice, provided that the third party agrees not to disclose the information to any other person; or
 - The disclosure is reasonable, in the public interest, made in good faith, and made in compliance with the reasonable requirements of the Council.

4. Respect and Courtesy

For the effective conduct of the CEF's business there must be mutual respect, trust and courtesy in all meetings and contacts, both formal and informal, between Members of the CEF and officers of the council and partner organisations. This too plays a very important part in the CEF's reputation and how it is seen in public. It is very important that both Members of the CEF and officers remember their respective obligations and to do what they can to avoid criticism of other Members of the CEF, or other officers, in public places.

5. Discrimination

No CEF member will discriminate on any ground against any other member of the group or the public, in line with the Equalities Act 2010. Discriminatory language will not be used in discussions. All those who attend meetings have the right to be treated with dignity and respect, regardless of their race, colour, ethnic or national origins, nationality, gender, marital status, age, sexuality, religion or any other matter

6. Role of the Chair

In Partnership Board meetings the role of the Chair is a *formal* one, all speakers will be expected to address their comments to the Chair. This helps the Chair to keep control of the discussion.

In Community Sessions, where proceedings need not be so formal, the Chair may be content simply to steer the general direction of the discussion – this may be described as an *enabling* role.

The Chair is expected to know the rules by which the CEF functions, and ensure that at all stages of its work the CEF is operating in accordance with any procedures that are set down. In this context the Chair may be called upon to act as an arbiter when there is a disagreement about how the rules should be interpreted.

7. Breach of Code of Conduct

During the meeting if any member breaches the Code of Conduct they will be warned by the Chair, if this behaviour continues they will then be asked to leave the meeting.

If the member continues to breach the Code of Conduct or the behaviour is deemed serious enough then they may be asked not to attend the meetings until such time that they agree to abide by the code.

5. Conclusion

It is hoped that, by following good practice and securing sensible and practical working relationships between Members of the CEF and others, we

can provide one of the cornerstones of a successful public Community Engagement Forum.

Central Community Engagement Forum

Community Development Plan Progress Update

Updated August 2015

July 2015 a discussion took place regarding the existing community development plan as some of the projects had now been completed; it was suggested that a new refreshed plan would need to be developed with some new projects. For this to be successfully developed some input and ideas would need to come from the parish councils, board members and the public. Cllr Shaw-Wright has agreed for a meeting to take place in the next few weeks to discuss ideas on how to take this forward.

Tidy Environment

What we are going to do

To provide a tidy environment by working with Landlords and property owners to tidy up shops and derelict buildings in Partnership with the Town Council and SDC.

Lead - Cllr Michael Dyson with support from SDC enforcement team.

Progress

September 14 The work on the Railway Bridge is almost complete, the work will now include painting the very rusty railings alongside the underpass. The lighting under the bridge has also been improved.

An order has been published by Highways to make the Haven resident's cars access only.

The former garage site has now been fenced and levelled Kiers are using it as a compound. When this has finished the creation of a garden / landscaping can get underway quickly. A planning application has been submitted for the neighbouring waterfront site.

The derelict Maltings building remains at an impasse with enforcement reluctant to take action for demolition / repair when there are no plans for its further use. (Councillors Crane and Shaw-Wright are following this up after concerns were raised at an earlier CEF by Haven residents)

In September a spot check regarding street cleanliness was carried out. The pavements and gullies from the Toll bridge to the Railway Bridge were clean and tidy. However from the Railway Bridge to The Haven while the pavements were reasonable, the gullies were full of litter, it looked as though they had not been cleaned for months; this will be raised with the Contract Manager at Access Selby.

October 14 Work on the railway bridge is now completed and the railings in the area will soon be painted. The original job list for the work in Ousegate is almost complete with the majority of jobs now ticked off.

Warehouse (Maltings building). Although this building is in poor condition there are no plans at present for redevelopment. A survey will be done by English Heritage to assess the suitability of the works as it is a listed building. There is a planning application to be considered for 72 Ousegate formerly Greens Furniture, this is to be determined before the end of October.

Concern for street cleanliness beyond the railway bridge; there is a lot of litter and due to parked vehicles it cannot be cleaned. More litter

bins are required in the area and funding will be looked into for these to be put in place. Work on the Whiskers building in Gowthorpe - there are plans to build an extension at the rear for accommodation. Concerns for health and safety need to be addressed.

December 14 - Ousegate – Residents of the Haven have had the opportunity to meet with councillors from SDC. Various items will be followed up, some actions have already been taken and officers have been assigned to specific items. Progress is being made and enforcement / actions have been taken in specific cases.

January 15 A meeting had taken place with representatives from SDC and residents from the Haven present. There are concerns regarding the cleanliness of the town centre. There will be a meeting with the contracts manager to discuss this and look for solutions.

March 15 It has become noticeable that there are issues with the cleanliness of the town centre. There are areas that have not been swept in months and winter debris is building up. More litter bins are now required. Cllr Dyson will take this forward with the cleaning teams.

Ousegate - Since the meeting with Selby District Council last October there has been no further information about the issues discussed. Another meeting will be requested for further discussion.

Properties along the riverside and Green's window in Ousegate have untidy boarding mounted. There is also an issue with noise from public houses where bands play late into the night. This will be looked into with the enforcement office.

The work to the area at the bottom of the Selby Toll Bridge which is part of the Barlby Road development has not been started; as a temporary measure to tidy up the area fencing with flower tubs has been discussed until the work can be done. There is a new consultant to be employed for the Olympia Mills site.

Sport and Leisure

What we are going to do

Work with Abbey Leisure Centre to liaise and actively promote sports events for all ages

Lead - Cllr Steve Shaw-Wright with support from WLCT

Progress

April 15 The new leisure centre is now open.

June 15 The new leisure centre which opened in March has been very successful with a large increase in new members to the centre. The well needed swimming pool is proving extremely popular with local residents as well as a wide range of fitness classes and a fully equipped gymnasium. Although members have access to the full facilities, all facilities are available on a pay as you go basis.

Plans for a Leisure village is scheduled to be completed by spring 2016 and will have such facilities as a cafeteria / restaurant, six lane bowling alley, indoor skate park, climbing wall and ski-treadmill. There are also plans to have the existing outdoor skate park re-opened as this was very popular with young people from the local area.

Promoting the Economy

What we are going to do

Promote shops & economy by working with landlords / Town Council, SDC and job centre. Establish new initiatives to encourage take up of empty shops.

Lead - Cllr Crane

Progress

April 14 STEP have a small pot of money which can be used for general improvement and enhancement, they are looking at the following areas: environment, festivals, arts and cultural groups, working with the voluntary sector.

Community Safety

What we are going to do

Barlow and Brayton: Establish a programme of events working in partnership with the Police and Parish Councils to raise awareness of activities/equipment to reduce fear of crime and anti-social behaviour.

Lead - Watching Brief only – Tony Wray (Barlow)

Progress

October 14 The closing of the cells in Selby have not made a big impact to resources. Reported thefts are currently down in shops, personal, burglary and public order figures are also down.

Reported crimes of violence have increased, there has been a change in crime recording within the force control room to respond to the specific needs of the individual and not necessarily crime categories or types.

The night time economy is working well with licensees and door staff having regular visits from the Community safety teams in the area.

December 14 There has now been a drink driving campaign launched from 1 December throughout the district of Selby where there will be high visibility policing during the festive period. There has been a number of court dates added to the schedule, this will enable offenders to be charged prior to the New Year. The police now have several new security leaflets available which have been distributed in prominent places around the area and are available from the police station.

April 15 During the last two months there have been reported cases of Anti-Social behaviour in Selby Park, this has resulted in four dispersal notices and the details of 25 youths have been taken. Parents and Community officers have been involved in these incidents.

Wigan Leisure has offered the services of a youth club at the new leisure centre to take place on Friday evenings, 6 – 8pm. There will be a choice of activities for them to participate in for example, boxercise, football and dance exercises classes. The manager at the leisure centre has also offered his assistance by offering to allow these groups of youths to use the leisure centre on other evenings as a meeting point. They have planned some activities for May half term and the main summer holidays; young people will be encouraged to participate. An agreement for them to use the leisure centre facilities has been agreed with the manager.

Cycle theft is still in the increase. It was advised to lock all cycles securely if leaving them unattended. There will be series of free cycle marking at Selby District Council, information about this can be found on facebook and twitter.

Severe Winter Weather Project

November 14 Two meetings have been held to plan for this year involving SDC, Selby District AVS and RAY. Two training sessions have been planned for all volunteers in partnership with the Yorkshire Energy Dr to take place in early December.

December 14 Two meetings were held with discussion taking place regarding the expansion of the scheme. A further promotional letter has been circulated to households in the CEF area.

Feb 15 Steering group meeting has been held, work on a model for a rolled out scheme for the whole District is being worked on. A volunteer resource pack is being produced along with a training session for volunteers to attend.

March 15 Next Steering Group meeting is being arranged to finalise the new Good Neighbour Scheme model, content of the resource pack and roll out of the scheme across the District.

April 15 A Good Neighbour Scheme model has been developed including a resource pack for volunteers. This has been submitted to Public Health.

Public Transport, Traffic and Speed

What we are going to do

Selby, Brayton and Barlow; Public Transport is an issue for many villages and towns. As this issue spans all the CEF areas then we need to be working in partnership with the other CEF areas to establish a solution.

Lead - Sharon Fox

Progress

September 14 A local resident from the Haven expressed concerns that not much appeared to have been achieved over recent months and that there hadn't been a group meeting since September 2013. Cllr Shaw-Wright will be arranging a meeting with the Council and Highways to discuss the matter further with Mr and Mrs Walter to see what can be done to help. It is already being looked into to send a parking assistant to The Haven, after access only signs are installed.

December 14 The Selby Bypass is still under discussion after recent inspections have been carried out. In the New Year they will be returning to Finkle St, Selby to review the pavements. They will also be returning Scott Road to look at the pelican crossing.

March 15 East Riding of Yorkshire Council (ERYC) will be carrying out major repairs on the A645 Newland Bridge over the River Aire. In the interest of public safety, the works will require the bridge and the A645 to be closed to all traffic for the duration of the repair works. Alternative routes for A645 traffic are identified by temporary signage on the highway network and the route detailed in the leaflet which is available to download from the website. The works are expected to commence in Spring 2015 and be complete by Autumn 2015.

Date of Submission:

5th October 2015

Funding Application Form for Central Area CEF

SECTION 1 : THE ORGANISATION					
1. Name of project		Business start up			
2. Name of organisation		Trio Supported Holidays CIC			
3. Organisation contact details					
Main contact name		Sarah Cole		Position in organisation	
				Director	
Address					
Postcode				Telephone	
Email					
Second contact name		John Holmes		Position in organisation	
				Director	
Address					
Postcode				Telephone	
Email					
4. What is the address of the organisation? (if this is different from your main contact person's details)		Community House Portholme Road Selby YO8 4QQ			
5. Registered Charity		Parish Council		Community/Voluntary organisation	
				X	
				Other (please state)	
PLEASE INCLUDE A COPY OF YOUR CONSTITUTION WITH YOUR APPLICATION					
Number of paid staff		0		Number of volunteers	
				6	
				Number of trustees	

6. What are the main objectives and activities of the organisation?	To enable vulnerable adults to have the full support they need to access the holidays of their dreams. We provide a range of holiday experiences both within the UK and abroad tailored to each individual's needs and abilities.
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SECTION 2 : THE PROJECT

7. What is the estimated project	Start Date	2014	Completion Date	2016
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8. Please provide a description of the project.
 We provide holidays with full support for disabled and vulnerable people. This ensures they have choice, independence and social inclusion as well as respecting their rights and dignity.

9. How does this project address issues highlighted in the Community Development Plan?

By addressing isolation and loneliness, increasing sociability with positive relationships whilst on holiday, this increases their self-esteem and confidence. Having access to choices and integration with members of the public. Persons taking advantage of our holidays will benefit from educational, cultural and a variety of leisure activities, thereby improving their health and well-being generally. They will be able to control what they want to do and when they want to do it.

By taking part in carefully selected activities along with others, they will increase their sociability with a positive relationship with others, be encouraged to take on peer support with each other which will greatly reduce their sense of loneliness and isolation.

Being able to access holidays with competent trained staff, totally away from their everyday environment and routine will compliment all the above.

10. How do you know there is community support for the project?

Based on our collective skills and experiences which has included doing this type of work with other organisations for over 50 years, we know there is a need to provide this specific type of service. People frequently approach us directly requesting the opportunity to have a break away from their usual carers, family members and their local environment. At the same time we also enable a refreshing respite for the carers /family members that re-energises both parties to strengthen their relationship.

From current people we have supported they have been delighted at the freedom of choice of destination and the control they are given as to how they spend their time on holiday. Their holiday is our volunteering.

More people are having to live in the community without the resources or help to go away with the help and support they need.

Positive feedback from family, friends, carers and the clients themselves has been very encouraging.

The organisation has also consulted with SDV who have stated there is a need for this service.

As a relatively new project we are seeking financial support for a year to enable us to establish ourselves and secure our ongoing sustainability. Running solely on volunteers we are seeking support for our marketing, office equipment, insurance and registration. As we grow the charge we make to holiday makers will help pay for running cost and volunteer expenses.

SECTION 3 : FUNDING DETAILS

11. Please indicate the total costs for this project. Please provide a breakdown of the project expenditure using budget headings. For project costs under £1,000 it will be necessary to provide one quotation. For project costs of £1,000 and over it will be necessary to provide three quotations.

EXPENDITURE (brief description)	AMOUNT (£s)
Registration (CQC)	790.00
Running cost for a year	7,500.00
Marketing – website construction. Printing leaflets, business cards.	840.00
Volunteer Cost – travel expenses, DBS checks, training.	2870.00
TOTAL :	12,000.00

12. How will the project be funded? Please specify the names and amounts from each funder, such as group or individual contribution, local fundraising, Lottery, or other funding (please specify). Please tick the box to indicate whether the funding has been secured, or if not secured indicate the date by which you expect a decision on funding support.

DETAILS OF MATCH FUNDING	SECURED (✓)	AMOUNT (£s)
Own funding		1000.00
Galaxy Hot Chocolate funding to pay for design promotional material	yes	300.00
Social Enterprise Income (Fee from Holiday makers)	yes	1700.00
CEF funding x 5 areas		5000.00
Various Lottery funding		
TOTAL :		8000.00

13. How much money do you want the Community Fund to contribute?
(The maximum amount is £1,000)

£ 1,000

13a. Have you previously applied to any CEF for funding?

Yes

If yes, please specify when you applied?	East Area March 2014
What was the funding for?	1 year support to establish the organisation and ensure sustainability
What was the outcome?	rejected
Are you submitting this application to any of the other CEFs?	Yes
If yes, please indicate which CEFs?	All areas

14. Details of your organisation's finances:

Has your organisation been running for more than 15 months?

Yes

No

If your organisation has been running for **15 months or more**, then please **include a copy of your latest approved/audited accounts with your application**. If the organisation is **less than 15 months** old please insert projected figures below.

Total income for the year (A)

£ 12,675.96

Total expenditure for the year (B)

£ 12,523.50

Surplus or deficit for the year (A – B)

£ 152.46

Total savings or reserves at the end of the year

£ 152.46

SECTION 4 : OUTCOMES

15. If your project were to receive a grant, what impact will this make and to whom.

We will be able to register with CQC and then apply to North Yorkshire council to be a provider of care.

We will have the financial launch to establish this exciting organisation.

Be able to ensure people across the district are aware of the service we provide

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16. How many people directly or indirectly would benefit (approximate numbers)

Example – Direct - recipients / children 40 plus
Indirect - parents / guardians 40 plus

Direct - People receiving holidays will have some sort of physical, mental health, learning disability or a mixture of disabilities. (1st year 3 clients and 2nd year 10 clients)

Indirect – Volunteers will gain experience and have a holiday with expenses paid for them.
 Carers will be able to have a break or respite from care. (1st year 6 carers and 2nd year 20)

Volunteers looking to gain work experience will be able to experience all aspects of the work, in the office, out in the community and on holidays.

Should your application be successful we will send any monies direct to your organisation’s bank account by BACs transfer. Could you please supply the following details to enable this to happen?

Name and Address of Bank	
Name of Account	
Account Number	
Sort Code	

SECTION 5 : DECLARATION

I confirm that, to the best of my knowledge and belief, all the information in this application is true and correct and that this is an application for the Community Forum Community Fund.

I confirm that I will, during the development of this project and in its subsequent delivery, take into consideration equal opportunities and that there will be no discrimination in respect of marital status, religion, race, nationality, ethnic origins or disability.

I confirm that this organisation complies with all relevant Child and Vulnerable Adult safeguarding legislation and practice.

By signing this declaration you confirm that the organisation will co-operate fully with Selby AVS during the ongoing monitoring of the project. Also you may be asked to provide before and after photographs and information on the project that may be used in the marketing of the grants.

Signed :	
Printed Name :	Sarah Elizabeth Cole

Position within organisation :	Director		
Date :			
How did you find out about CEF funding?			
CEF Website		Friend or neighbour	
Selby District Council		Word of mouth	
AVS	X	Partnership Board member	
Staff		Other, please specify	